



**Deadline February 23, 2018** 

**Education & Professional Development** 1001 E. Marshall Street, Suite 2019 Box 980073 Richmond, Virginia 23298-0073 804.828.0418

## **ODYSSEY CONFERENCE** Educating the Acute & Critical Care Nurse

**The Westin Richmond Hotel** Tuesday, March 13, 2018

# POSTER PRESENTATION APPLICATION FORM

(Please print or POSTER TITLE	type all informatior :	ר)			
PRIMARY AUTH	HOR	First name	MI	Last Name	Academic Degree
Institution Affilia	tion				
Mailing Address					
Best Contact Te	lephone			Email Address	
Institution where work was done if different from above:					
ADDITIONAL AUTHOR (S) Name(s) City & State, Institution Affiliation (if different from Primary Author)					

## **INSTRUCTIONS TO AUTHORS**

1. Deadline for receipt of Poster Session Application and Abstract is February 23, 2018

**NOTE: LATE SUBMISSIONS CANNOT BE ACCEPTED.** 

- 2. Send the following items:
  - a. Poster Application Form
  - b. Poster Abstract
  - c. Primary Author/Presenter's CV or Biographical Sketch
- Poster Session Presenters will be notified of the Odyssey Conference Planning Committee 3 decision by March 2, 2018. Please email us if you have not heard by March 2.

### GENERAL POSTER ABSTRACT GUIDELINES

Poster abstract content must support interprofessional health topics in research, evidence-based practice, leadership, ethics, public policy and advanced practice.

#### ABSTRACT TITLE

An abstract must have a short, specific title (containing no abbreviations) that indicates the nature of the presentation.

#### AUTHOR NAME(S)

• The submitting author is designated as the primary/presenting author.

#### ABSTRACT TEXT

- Describe briefly the objectives of the presentation.
- Standard abbreviations may be used without definition. Nonstandard abbreviations (kept to a minimum) must be placed in parentheses after the first use of the word or phrase abbreviated.
- Abstracts are limited to 300 words.

#### **RULES FOR PREPARATION AND SUBMISSION OF ABSTRACTS**

- Expenses (e.g., registration fee, airfare, and lodging) associated with the submission and presentation of an abstract are the <u>responsibility of the presenter</u>.
- <u>IMPORTANT</u>: Submission of an abstract constitutes a commitment by the author(s) to present it, if accepted.

SUBMIT YOUR APPLICATION AND ABSTRACT ELECTRONICALLY TO:

Walter Lewanowicz, MN, BSc, RN-BC Dept of Education & Professional Development - VCU Health

> Email: <u>walter.lewanowicz@vcuhealth.org</u> Questions: 804.828.0418